



SLPS

Foundation Stage Transition Policy

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Version Number	Version Description	Date of Revision
1	Original	Sept 2023
2	Rebranded & reviewed	July 2024
3	Reviewed & updated	July 2025

SLPS Foundation Stage Transition Policy

Rationale

Transition between class/teacher, key stage and school should be preplanned, smooth, managed and stress free for children, teachers and parents. At Summer Lane Primary School we aim to make this process as problem free as possible. Teachers sending and receiving pupils are given the opportunity to discuss pupils' needs and abilities. This ensures pupils transfer confidently and above all with a level of challenge to ensure a running start in September. It is vital that staff see all pupils as their collective responsibility.

We aim to build a dialogue based on challenge and pastoral support for all pupils, using our professional knowledge and judgment of each individual child. This is consolidated and coupled with our tracking and target setting practice to ensure all staff are aware of expectations and appropriate levels of challenge.

Transition into EYFS classes

Children starting nursery will be invited to attend visits accompanied by parents/carers and for a full session on their own. Where possible, the numbers of children being invited will be kept to a minimum to reduce noise and increase space for the new children to start.

Children transitioning into FS2 provision are invited to attend a number of stay and play sessions which include a mix of parent and child activities as well as a visit to their new classrooms. This ensures that children are aware of where to go when beginning school in September, who their teacher will be, which entrances to use, location of toilets etc. But more importantly these transition visits allow children and key workers to get to know each other, teachers can group children based on the advice of the sending setting and can see how children from different settings interact.

For children transferring out of any EYFS class into another setting the Barnsley LA transition form will be completed and forwarded on with a printed copy of the child's learning journey and any other relevant documents, including support plans if necessary.

Transition meetings between sending and receiving teachers

These meetings take place during the last few weeks of the summer term. Where possible, teachers will visit children in their current settings to discuss children's attainment and progress, and to confirm groupings for the next term. The basis for these discussions will be assessment results, pupil progress data and staff's knowledge of individual children. Staff discuss groups of children and plan the next steps/targets for that group's progress. All discussions will be geared towards raising standards and setting individual targets for children to ensure they reach their full potential. Medical details and SEN paperwork will also be exchanged.

For children transferring from FS2 into Year 1 profile scores will be shared alongside information about characteristics of effective learning so that Year 1 staff are aware of how children learn. A writing assessment will also be shared during this meeting.

Transition information for parents

Prior to transition week all parents/families are invited to visit the school and meet the staff. This informal visit welcomes families to Summer Lane Primary School and explains the routines and expectations of the setting. Families are given a welcome newsletter which contains information around how to support children's development at home in preparation for school. Early in September workshops for parents will take place to allow them to support their child's learning journey at home, these include information around phonics and the EYFS curriculum.

Transition arrangements will be amended in line with school and local risk assessments when required.